

[Template] Letter of Authorization (LOA)

[END USER BUSINESS LETTERHEAD]

[DATE]

To Whom It May Concern:

[END USER BUSINESS NAME], with company registration number [COMPANY REGISTRATION NUMBER], provides [DESCRIPTION OF SERVICES]. By way of this letter, [END USER BUSINESS NAME] requests to obtain the right to make use of [COUNTRY AND NUMBER TYPE] number(s).

To provide support to customers in [COUNTRY], [END USER BUSINESS NAME] requires [COUNTRY AND NUMBER TYPE] number(s) to facilitate service requests from these customers.

[END USER BUSINESS NAME] agrees to use the number(s) exclusively for inbound customer calls made to Customer Support or similar services in connection with [END USER BUSINESS NAME]'s business and agrees that it will not permit use of the number(s) by third-party users for their own purposes. Further, [END USER BUSINESS NAME] will not use the number(s) for Callback, Calling Cards, and/or Third Country Calling.

[END USER BUSINESS NAME] is aware of the country restrictions with respect to the number(s) and will respect them.

Sincerely,

[SIGNATURE OF AUTHORIZED SIGNATORY]

NAME:

TITLE:

PHONE NUMBER:

EMAIL:

Company Stamp: